



TOWN of GREENBURGH

Community Development & Conservation

Paul Feiner
Supervisor

Garrett Duquesne, AICP
Commissioner

Aaron Schmidt
Deputy Commissioner

Planning Board Members

Hugh Schwartz, Chair	Walter Simon
Thomas Hay, Vice Chair	Mona Fraitag
Michael Golden	Johan Snaggs
Kirit Desai	Leslie Davis

TOWN AND PLANNING BOARD APPLICATION FOR SPECIAL PERMIT – MESSAGE ESTABLISHMENT

Application Contents

- **Fee Schedule**
- **Affidavit of Ownership**
- **Disclosure Form**
- **Special Permit Application Form**

TOWN OF GREENBURGH SPECIAL PERMIT – MASSAGE ESTABLISHMENTS
FEE SCHEDULE

This form is to be included in the Application Package

Special Permit Fees	Fee		Totals
Special Permit	\$100		\$100
Legal	\$250		\$250
Escrow Fees	Fee		Totals
Public Hearing Notice (Escrow) (separate check)	\$200		\$200
Public Hearing Transcript (Escrow) (separate check)	\$200		\$200
		Subtotal	
Please include a <u>separate check</u> for each subtotaled portion of the application. All fees must be made payable to the “Town of Greenburgh”			
Town of Greenburgh, Department of Community Development and Conservation – File Use			
	Date Received	Total	Staff initials
Special Permit Fees			

AFFIDAVIT OF OWNERSHIP

State of New York)ss.
County of Westchester)

_____ being duly sworn, deposes and says that (s)he resides at
_____ in the Town of _____ in the County
of _____ in the State of _____ that (s)he is the
owner in fee of all that piece or parcel of land situated and lying in the Town of Greenburgh
aforesaid and known and designated Parcel ID number _____,
and that (s)he hereby authorizes _____ to make application in his/her
(its) behalf and that the statement of facts contained in said application is true.

Signature of Owner

Sworn to me before this _____
Day of _____ 20_____

Notary Public

TOWN OF GREENBURGH
DISCLOSURE FORM TO ACCOMPANY CERTAIN APPLICATIONS*

1. This form relates to property located within the Town of Greenburgh. The street address of the property which is the subject of this application is:

Name of Applicant: _____

Address of Applicant: _____

Date(s) of Application(s): _____

Type(s) of Application(s): _____

Project Name: _____

2. Name and address of Owner(s) if different from Applicant: _____

3. Do any officers or employees of the State of New York, County of Westchester, Town of Greenburgh and/or Town of Greenburgh Agency have an interest** in the applicant or owner of the property? _____

If the answer is "yes", please identify the person(s) by name, residence and the nature of extend of such interest.

4. If the application is for a project involving site plan approval of five acres or more and/or for a change of zoning, and either or both the applicant or the owner, if different from the applicant, is not an individual or individuals, list the owners and officers of the corporation, limited liability corporation, partnership or other legal entity.

Name of Applicant Legal Entity: _____

Name(s) and Addresses of Applicant Owners*** and Officers:

*Every application, petition, or request submitted for a variance, amendment, change of zoning, site plan approval, approval of plat, exemption from a plat or official map, license, special permit or permit pursuant to the provisions of any ordinances, local law or rule constituting the zoning and planning of the Town of Greenburgh.

**For the purpose of this paragraph, an officer or employee shall be deemed to have an interest in an applicant when s/he, his or her spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them (a) is the applicant or (b) is an officer, director, partner of the applicant, or (c) legally or beneficially owns or controls stock of a corporate applicant or is a member of a partnership or association applicant, or (d) is a party to an agreement with such applicant, express or implied, whereby he or she may receive payment or other benefit whether or not for services rendered, dependent or contingent upon the favorable approval of such application, petition or request.

***With respect to any corporation traded on the New York, American or other stock exchange, any person who is the owner of more than 5% of the outstanding shares of stock or any class of such a corporation, and with respect to other than a publically traded corporation, a limited liability company or other legal entity, any person who is an owner of more than 2% of the equity of such legal entity.

Name of Applicant: _____

Signature: _____

Date: _____



Paul J. Feiner
Supervisor

TOWN of GREENBURGH
DEPARTMENT OF COMMUNITY
DEVELOPMENT AND CONSERVATION

177 Hillside Avenue, Greenburgh, NY 10607

Office: (914) 989-1530

Web Site <http://www.greenburghny.com>

Garrett Duquesne, AICP
Commissioner
Aaron Schmidt
Deputy Commissioner

SPECIAL PERMIT APPLICATION FORM

Subject Property:

Street Address:

Parcel ID:

Property Owner:

Name: _____ Street: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Cell Phone : _____ Fax: _____ Email: _____

Representative:

Name: _____ Street: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Cell Phone : _____ Fax: _____ Email: _____

List specific special permit(s) requested (attach additional sheets if necessary), include the Sections of Town of Greenburgh Zoning Code for each special permit, including chapter, section, subsection or paragraph.

§. _____ Special Permit Request: _____

§. _____ Special Permit Request: _____

§. _____ Special Permit Request: _____

Describe use(s) for which Special Permit(s) is/are sought:

State how use(s) meet Special Permit criteria:

State name and residence, nature and extent of the interest of any state officer or employee of the Town of Greenburgh, pursuant to the provisions of § of the General Municipal Law of the State of New York.

Date

Signature of Applicant or Representative

Print or type name