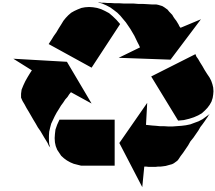




TOWN OF GREENBURGH
BUREAU OF ENGINEERING
177 Hillside Avenue, White Plains, NY 10607
Office: (914) 989-1583 Fax: (914) 989-1639
Web Site: <http://www.greenburghny.com>



Greenburgh Recycles

RICHARD C. FON
Commissioner of Public Works
BRIAN E. SIMMONS, P.E.
Deputy Commissioner of Public Works

JASON COPPOLA, P.E.
Town Engineer

APPLICATION PACKAGE: PLANNING BOARD STEEP SLOPE PERMIT

CONTENTS:

- Required Submissions & Instructions for Planning Board Steep Slope Permit
- Planning Board Steep Slope Permit Form; Three, (3) copies must be submitted
- Short Environmental Assessment Form

Application fee required with submission of package:

- Subsequent Review of Planning Board Steep Slope Application: \$ **200.00**

Please make check payable to: **TOWN OF GREENBURGH**



TOWN OF GREENBURGH

PLANNING BOARD STEEP SLOPE PERMIT APPLICATION

FORM MUST BE COMPLETED BY A LICENSED PROFESSIONAL (P.E., L.S., R.A., OR R.L.A.)

OWNER:

Name: _____ Street: _____
City: _____ State: _____ Zip: _____ Phone: _____ Email: _____

APPLICANT: If applicant is other than the owner, a letter signed by owner must be attached authorizing any agent to make this application.

Name: _____ Street: _____
City: _____ State: _____ Zip: _____ Phone: _____
Email: _____

SUBJECT PROPERTY:

Address: _____
Volume: _____ Section: _____ Block: _____ Lot (s): _____ Total site area (sq.ft.): _____
Situated on the _____ side of _____ (Street) _____ feet
from the intersection of _____ (Street)

APPROVAL(s):

List of all County, State, Federal and local permits required (if necessary): _____

PROPOSED ACTION:

Description of proposed work and purpose thereof and an explanation why proposed activity cannot be located at another site (use additional sheet if necessary): _____

Estimated Quantity of Excavation: _____ C.Y. CUT _____ C.Y. FILL _____ C.Y.
Imported Fill: _____ C.Y.

Number of trees to be Removed: _____ Species: _____ Size: _____

Size of Activity Area: _____

SOIL TYPE:

Soil Type(s) in area of proposed disturbance: _____

Soil Type(s) in area to a distance of 100 feet surrounding area of disturbance: _____

Signature of Professional

Print Professionals Name

Date



Professional's Seal

Signature of Applicant

Print Applicant's Name

Date

Signature of Owner

Print Owner's Name

Date

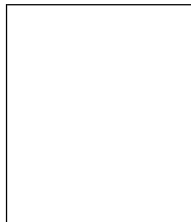
ELEVATION CERTIFICATION:

NOTE: Must be certified by a New York State Licensed Land Surveyor or Professional Engineer

Elevation of highest ground or first floor

Above mean sea level (N.G.V.D. Datum) = _____

Certified by:



Professional's Seal

Signature of Professional

License Number

Date

NOTE: The completion of this Planning Board Steep Slope Permit does not confer with any rights, privileges, licenses, permits or other entitlement upon the applicant and does not relieve the applicant from compliance with all other applicable laws, rules and regulations of the Town of Greenburgh.

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:		Telephone:		
		E-Mail:		
Address:				
City/PO:		State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO	YES
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			NO	YES
3.a. Total acreage of the site of the proposed action? _____ acres				
b. Total acreage to be physically disturbed? _____ acres				
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres				
4. Check all land uses that occur on, adjoining and near the proposed action.				
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland				

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____ _____	NO	YES	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation service(s) available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	NO	YES	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
10. Will the proposed action connect to an existing public/private water supply? [If Yes, does the existing system have capacity to provide service? <input type="checkbox"/> NO <input type="checkbox"/> YES] If No, describe method for providing potable water: _____ _____	NO	YES	
11. Will the proposed action connect to existing wastewater utilities? [If Yes, does the existing system have capacity to provide service? <input type="checkbox"/> NO <input type="checkbox"/> YES] If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places? b. Is the proposed action located in an archeological sensitive area?	NO	YES	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES	
16. Is the project site located in the 100 year flood plain?	NO	YES	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input type="checkbox"/> YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: <input type="checkbox"/> NO <input type="checkbox"/> YES _____ _____	NO	YES	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____ _____	NO	YES
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____ _____	NO	YES
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____ _____	NO	YES
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor name: _____ Date: _____ Signature: _____		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- 9** Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- 9** Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Name of Lead Agency	Date
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

AFFIDAVIT OF OWNERSHIP

State of New York)
) ss.
County of Westchester)

_____ being duly sworn, deposes and says that (s)he resides at

in the Town of _____ in the County of _____

in the State of _____ that (s)he is the owner in fee of all that piece or parcel of land situated and lying in the Town of Greenburgh aforesaid and known and designated:

Section: _____ Volume: _____ Sheet: _____ Block: _____ Lot (s): _____

and that (s)he hereby authorizes _____ to make application in his/her behalf and that the statement of facts contained in said application is true.

Signature of Owner

Sworn to me before this _____
Day of _____ 20 _____

Notary Public



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 Deputy Commissioner of Public Works

JASON COPPOLA, P.E.
 Town Engineer

STEEP SLOPE PERMIT COMMENCEMENT NOTIFICATION

Please provide the following project information to the Town of Greenburgh – Bureau of Engineering at least FIVE (5) business days prior to the start of work. The Town Engineer MUST approve the start date and the construction cost estimate, and receive the inspection fee before any work may be performed at the project location.

Submission Date: _____

Project Slope Clearance Form Number: _____

Project Applicant: _____

Project Address: _____

Applicant Phone Number: _____ Email: _____

Completion Date: _____

The Bureau of Engineering requires that the Project Design Professional provide a construction cost estimate for the project. When this estimate is approved by the Bureau of Engineering, the Applicant will be required to provide a Steep Slope Permit inspection fee to the town in the amount of 0.005 x construction cost estimate, in addition to any other required bonds or fees.

Estimated Construction Cost: _____

Project Design Professional: _____ License Number: _____

Address: _____

Professional Phone Number: _____ Email: _____

Professional's Seal & Signature: _____ Date: _____

Approved by: Jason Coppola, P.E. Inspection Fee: _____

_____ – Town Engineer: _____ Date: _____



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BRIAN E. SIMMONS, P.E.

Deputy Commissioner of Public Works

JASON COPPOLA, P.E.

Town Engineer

STEEP SLOPE PERMIT COMPLETION NOTIFICATION

(As per Town Code § 245, this form must be completed only by a Licensed Design Professional)

Please provide the following project information, along with as-built topographic plans of the project, to the Town of Greenburgh – Bureau of Engineering upon completion of the work:

Submission Date: _____

Project Slope Clearance Form Number: _____

Project Applicant: _____

Project Address: _____

Applicant Phone Number: _____ Email: _____

Completion Date: _____

The Project Design Professional noted below certifies that all project work is completed in substantial conformance to the conditions of the Steep Slope Permit issued for the project:

Project Design Professional: _____ License Number: _____

Address: _____

Professional Phone Number: _____

Email: _____

Professional's Seal & Signature: _____ Date: _____

Approved by: Jason Coppola, P.E.

Town Engineer: _____ Date: _____