

**TO: GREENBURGH TOWN BOARD**

**BOARD OF ETHICS ANNUAL REPORT TO TOWN BOARD FOR 2012**

**I. 2012 SUMMARY**

*A. Annual Statements of Financial Disclosure*

In 2012, all Town elected officials, public officers, employees and agency members who were required to submit the Annual Statement Financial Disclosure did so by the end of July 2012.

*B. Ethics Code Amendment*

In September 2012, the Greenburgh Town Board amended the Greenburgh Code of Ethics. This action followed nearly four years of effort by the Board of Ethics and the Town Board and considered comments from members of the public and recommendations contained in the 2010 ethics audit by the Office of the New York State Comptroller. Since passage of the amended code, the Board of Ethics has been working with the Office of the Town Attorney and the Town Clerk's Office on its implementation.

*C. Verified Citizens Complaints*

There were no verified complaints received by the Board of Ethics during 2012.

*D. Advisory Opinions*

The Board of Ethics issued one advisory opinion in 2012. It was in response to a request from two Town officials on how the Town Board should handle food donations for Town sponsored events. The complete opinion is posted on the Town's website as Advisory Opinion 2012-1.

**II. 2013 PRIORITIES AND RECOMMENDATIONS**

**A. Code of Ethics Promulgation and Training**

The Board of Ethics will continue to work cooperatively with the Office of the Town Attorney and the Town Clerk's Office on promulgation of the revised code and with the Office of the Town Attorney on Ethics Training. The 2010 New York State ethics audit found the Town to be deficient in the area of ethics training. We recommend that the Town Board support and monitor these activities.

**B. Creation and Maintenance of a List of from whom Political Contributions may not be Solicited or Accepted**

Section 570-7 E. of the Code states, in part, that *the Town Board shall cause to be created no later than six months after the enactment of this section, a computerized list compiled, maintained and updated by the Town Clerk, with the advice of the Town Attorney and the cooperation of the secretaries to the Town Attorney, Planning Board and Zoning Board of Appeals. The list shall contain the names of all persons and Legal Entities from whom political contributions cannot be solicited or accepted, in accordance with this Code of Ethics.*

The Board of Ethics will continue to work cooperatively with the Office of the Town Attorney regarding this list and will work, as necessary, with the other Town Departments involved in its creation and maintenance. We recommend that the Town Board support and monitor these activities.

C. Board of Ethics Alternate Members

Section 570-11 A (3) of the Code states, in part, that *the Town Board may appoint up to two alternate members of the Board of Ethics*. The Board of Ethics recommends that the Town Board acts to appoint two alternate members.

Dated: January 28, 2013

Respectfully submitted,

GREENBURGH BOARD OF ETHICS  
Mark Constantine, Secretary (2013)  
Glenn Eisen (2015); Consent by Proxy  
Thomas Hopkins (2016)  
Jack McLaughlin, Chair (2014)  
Eric Scott. (2012)

cc: Town Attorney  
Town Clerk  
Joseph Malara, Esq., Counsel