



# TOWN of GREENBURGH

## DEPARTMENT OF BUILDINGS

177 Hillside Avenue, White Plains, New York 10607

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### FUEL TANK REMOVAL / ABANDONMENT APPLICATION

~OFFICE USE ONLY~

Submission Date

Fees: \$100/TANK

Permit Fee: \_\_\_\_\_

Total Fee: \_\_\_\_\_

Payment Form:

CK CR MO

Permit Number: \_\_\_\_\_

Call **Dig Safely New York 811** or [www.digsafelynewyork.com](http://www.digsafelynewyork.com) prior to any excavation

#### REQUIRED DOCUMENTS FOR APPLICATION SUBMISSION:

- 1) Certificate of Liability Insurance naming the "Town of Greenburgh" as additional insured
- 2) New York State Workers Compensation **AND** Disability Insurance Forms naming "Town of Greenburgh" as "Certificate Holder" or "Entity Requesting Certificate" visit [www.WCB.NY.gov](http://www.WCB.NY.gov) for more information  
ACORD Forms are **NOT** acceptable for Workers Compensation and Disability
- 3) Any fuel tank in excess of 1000 gal require Westchester County approval
- 4) Site location drawing indicating location of tank(s) to be removed/abandoned.
- 5) If changing to an alternate fuel source, attach copy of letter from property owners to their home heating oil supplier informing them of such conversion and instructing them to discontinue deliveries

#### SUBJECT PROPERTY INFORMATION

Street Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Parcel ID: \_\_\_\_\_

#### OWNER/LESSEE INFORMATION

Owner \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

#### CONTRACTOR INFORMATION

Builder's or Contractor's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail \_\_\_\_\_

**I hereby agree to perform all work in accordance with Town, County, State and Federal regulations**

Signature : \_\_\_\_\_ Date: \_\_\_\_\_

#### TANK INFORMATION

Number of Tanks: \_\_\_\_\_ Size of Tank: \_\_\_\_\_ Gal Fuel Oil Type: \_\_\_\_\_

Location of Tanks: \_\_\_\_\_

Removal  Recycling facility where tank is to be disposed: \_\_\_\_\_

OR

Abandonment  Type of fill to be used: \_\_\_\_\_

### **2020 IFC 5704.2.16 Abandonment or removal of heating oil storage tanks**

The abandonment or removal of heating oil storage tanks and related piping shall be in accordance with all of the following:

1. The entire contents of the heating oil storage tank and related piping shall be emptied, cleaned, and purged of all vapor. The contents of the heating oil storage tank and related piping shall be removed from the premises and disposed of in accordance with applicable local, state or federal rules and regulations.
2. The suction, inlet, gauge, vapor return, and vapor lines shall be disconnected.
3. All fill piping and other related piping shall either be permanently removed or filled with concrete. All other remaining piping shall be capped or plugged. Exception: Piping that is reused for the installation of a new heating oil storage tank and meets the applicable requirements for the new installation.
4. If abandoned in place, underground heating oil storage tanks shall be filled completely with an approved inert solid material. Above-ground heating oil storage tanks may either be filled with an approved inert solid material or if not filled with an approved inert solid material then the vent line shall remain open and intact. A record of tank size, location, and date of abandonment shall be retained by the property owner.
5. If removed, heating oil storage tanks shall be disposed of in accordance with applicable local, state, or federal rules and regulations.
6. An inspection by the building official or by an approved inspector is required to be made of the abandonment or removal of the heating oil storage tank. If an approved inspector performs such inspection, no approval of such abandonment or removal shall be granted by the building official unless written proof of the heating oil storage tank's oil fill pipe having been removed or filled with concrete in accordance with this section and the applicable provisions of the Uniform Code has been provided by the property owner to the building official.
7. When conversion to an alternate fuel has taken place and prior to the commencement of the new home heating service, property owners shall provide written notice to their home heating oil supplier or suppliers informing them of such conversion and instructing them to discontinue deliveries.