



**TOWN OF GREENBURGH
BUILDING DEPARTMENT**

177 HILLSIDE AVENUE, GREENBURGH, NEW YORK 10607

(914) 989-1560

Fax (914) 989-1573

www.GreenburghNY.com

email: building@greenburghny.com

Fee: \$100

APPLICATION # _____ - _____

**APPLICATION FOR OPERATING PERMIT FOR
MANUFACTURING, STORAGE OR HANDLING OF HAZARDOUS MATERIALS**

An Operating Permit is required when (1) any hazardous material included in any category listed in tables 5003.1.1(1), 5003.1.1(2), 5003.1.1(3) or 5003.1.1(4) of the *Fire Code of New York State* is manufactured, stored or handled and (2) the quantity of such hazardous material exceeds the quantity listed in the applicable table. This would include any building that is (whole or in part) a Group H occupancy, is a pre-existing, non-conforming hazardous occupancy, or has outdoor use manufacture, and/or storage of materials that exceed the tables for physical and/or health hazard. This permit is submitted annually.

For Office Use Only

Inspector Assigned: _____

Approved By: _____

SUBJECT PROPERTY INFORMATION

Street Address _____ City _____ Zip _____

Floor # _____ Suite # _____ Room # _____

Parcel ID: _____ Occupancy Class _____

OWNER/LESSEE INFORMATION

Owner _____ Phone # _____

Address _____ City _____ State _____ Zip _____

E-Mail: _____

Lessee _____ Phone # _____

Address _____ City _____ State _____ Zip _____

E-Mail: _____

APPLICANT INFORMATION

Name _____ Phone # _____

Address _____ City _____ State _____ Zip _____

E-Mail: _____

I hereby certify that I am duly authorized to make an application for an operating permit

Signature _____ Date _____

Please indicate the type of Operating Permit requested by checking the application box.

HAZARDOUS MATERIALS –An Operating Permit is required when (1) any hazardous material included in any category listed in tables 5003.1(1), 5003.1.1(2), 5003.1.1(3) or 5003.1.1(4) of the *Fire Code of New York State* is manufactured, stored or handled and (2) the quantity of such hazardous material exceeds the quantity listed in the applicable table. This would include any building that is (whole or in part) a Group H occupancy, is a pre-existing, non-conforming hazardous occupancy, or has outdoor use manufacture, and/or storage of materials that exceed the tables for physical and/or health hazard.

This type of Operating Permit will not be issued until an inspection has been performed and establishes to the satisfaction of the Town of Greenburgh that the requirements of the *Fire Code of New York State* are satisfied. These requirements include the provisions of Chapter 50 of the *Fire Code of New York State* as well as any specialized manufacture, use, storage requirements within Chapters 50 of the *Fire Code of New York State*. A previous fire safety inspection cannot suffice for an Operating Permit application inspection. If necessary, tests to verify compliance with the *Fire Code of New York State* must be performed and the reports of such tests must be provided to the Town of Greenburgh. Tests and reports needed to verify compliance with the Fire Code of New York State vary from product to product. Tests and reports may include:

- Verification of inspection of fire protection systems and emergency alarm systems
- Verification of inspection of storage cylinders, tanks, or containers
- Completing of the Hazardous Materials Reporting Form, as required by General Municipal Law 209-u (available from OFPC at <http://www.dos.state.ny.us/fire/pdfs/forms/hm209u.pdf>)
- Presentation of Material Safety Data Sheets for the product(s) requiring permits
- Affidavits that the regulated party is in conformance with other State Agencies (Environmental Conservation, Health, Labor)

Identify the materials and quantities and describe the manner in which the materials will be manufactured, stored or handled (attach additional sheets if necessary):

Type of Hazardous Material	Quantity	Stored/Manufactured/Handled	Stored in Racks/High Piled/Control Room	Location of Storage/Control Area (attached floor plan)

Person responsible for storage of materials: _____ Telephone (____) _____