

TOWN OF GREENBURGH BUILDING DEPARTMENT

177 HILLSIDE AVENUE, GREENBURGH, NEW YORK 10607 (914) 989-1560 Fax (914) 989-1573

<u>www.GreenburghNY.com</u> *email:* building@greenburghny.com

Fee: <u>\$100</u> APPLICATION # ____-

OPERATING PERMIT FOR PUBLIC ASSEMBLY APPLICATION

An Annual Operating Permit is required for any place of public assembly that has an occupant load of at least 100 persons. This Operating Permit is required to ensure that life safety and fire protection systems are maintained to the applicable requirements.

Inspector Assigned:		e Use Only Approved By:	_		
SUBJECT PROPERTY INFORMATION					
Street Address		City	Zip		
Floor #	Suite #	Room #_			
Parcel ID:	Occupancy Class				
	OWNER/LESSEE	INFORMATION			
Owner		Phone #			
Address	City	State	Zip		
E-Mail:					
Lessee	Phone #				
Address_	City	State	Zip		
E-Mail:					
	APPLICANT I	NFORMATION .			
Name		Phone #			
Address	City	State	Zip		
E-Mail:					
	uly authorized to make an appli				
Signature		Date			

ASSEMBLY OCCUPANT LOAD OVER 100 PERSONS -

An inspection must be completed prior to the issuance of this type Operating Permit. The inspection must confirm:

- (1) that all fire protection and life safety features are inspected and have current maintenance within the timeframes set by Section 901 of the *Fire Code of New York State*,
- (2) copies of fire alarm report, fire sprinkler report, fire extinguisher report, duct system cleaning report, hood cleaning report and any other report that may be required to ensure fire safety as required by the Building Inspector;
- (3) the existence and adequacy of fire safety plans and emergency preparedness, and
- (4) that the means of egress are properly maintained, that interior finishes are appropriate, and that occupancy calculations are correct and occupancy load is posted.

Indicate the location(s)/use(s) of public assembly(ies) at the subject property and attached floor plan (to scale) of space, attach copies of all reports listed above

Location of Public Assembly (over 100 persons)	Use of Assembly Space	Posted Occupant Load